

## **BSA TROOP 356 MOBILIZATION PLAN**

This is the plan for “mobilizing” Scouts from BSA Troop 356, Spanish River Church, Boca Raton, Florida, for emergency action or response. Called the **TROOP 356 MOBILIZATION PLAN**, this is the communication tool for disaster/urgent situations. **THIS PLAN IS NOT FOR TYPICAL COMMUNICATIONS TO SCOUTS.**

- ✓ When implementing this plan, call it the **TROOP 356 MOBILIZATION PLAN**, to let Scouts know of its urgency.
- ✓ The troop will hold occasional practices of the plan – called a “**Troop 356 Mobilization Plan Drill.**”
- ✓ The purpose of having a plan is to have a predetermined means to check on the safety and wellbeing of members of the Troop and to notify members of Troop 356 that the Troop will be mobilizing to assist in a disaster/urgent situation.
- ✓ Because of the importance/urgency of these messages, it is required that everyone write down the message they are to send on or receive.
- ✓ Troop 356’s roster is kept up to date on Scout Track. However, in a disaster you may not have access to the computer and each Scout should keep a printed copy of the roster available for emergency use.
- ✓ Please follow the directions and communicate or respond appropriately and in a timely fashion.

### **IMPLEMENTATION OF THE MOBILIZATION PLAN**

1. In case of a disaster/urgent situation, the Scoutmaster or designated Assistant Scoutmaster will determine the need to mobilize.
2. The Scoutmaster or designated Assistant Scoutmaster will write a scripted message which is to be delivered to each Scout, including any necessary response and a reminder to receive permission from parents for participation in the mobilization.
3. The Scoutmaster or designated Assistant Scoutmaster will contact by telephone the Senior Patrol Leader (SPL), or in his absence, the Assistant Senior Patrol Leader (ASPL) and the members of the Scoutmaster Team.
4. The Scoutmaster will let the Senior Patrol Leader know what to report back to him when he has finished his notifications.
5. The SPL will contact the Assistant Senior Patrol Leader and Patrol Leaders by telephone to relay the emergency message and determine the Scouts safety and availability.
6. The SPL will tell the Patrol Leader if he needs to report back to the SPL or the Scoutmaster when he has finished his notification.
7. The Patrol Leaders will contact their patrol members by telephone to relay the emergency message and determine the Scouts safety and availability.
8. In addition, the troop will be notified by email (by text message if possible). Notice will also be posted on the Troop’s website.
9. The Troop’s regular meeting location at Spanish River Church’s outdoor pavilion will be the central meeting point unless otherwise advised.